

CROCKERY TOWNSHIP BOARD SPECIAL MEETING MINUTES
HELD ON MAY 3, 2021

1. The meeting was called to order by Supervisor Erhorn at 7:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Roll call: Present: Eric Erhorn, Judy VanBemmelen, Ryan Kelly and Rich Suchecki. Absent: Kathy Buchanan. Others present: Attorney Ron Redick, Deputy Fire Chief Kyle Botbyl and Recording Secretary Tammie Anderson.
4. Motion by Suchecki, seconded by Kelly to approve Tammie Anderson as the recording secretary for this meeting. All in favor. Motion carried.
5. Public comments were offered. None heard.
6. Motion by Suchecki, seconded by Kelly to remove from the table the purchase of a new fire engine. All in favor. Motion carried.
7. Discussion was held regarding the bids that were received for the new fire engine. Bids were received from E-1, Allied Fire Sales and The Fire Company (Toyne). The Fire Chief was also able to review that bids and the bid from Toyne was the one that was most appropriate for the Township with a cost of \$555,242. This price does not reflect any change orders that may arise during production. Change orders will need approval from the Supervisor or the Board.
8. Motion by Kelly, seconded by VanBemmelen to approve the purchase of the fire engine from Towing with for \$555,242 with adjustments as recommended by the Fire Department. Change orders up to \$10,000 will be able to be approved by Supervisor Erhorn. Roll Call: Erhorn – Yes, Kelly – Yes, VanBemmelen – Yes, Suchecki – Yes. Motion carried.
9. Discussion was held on the financing options for the new fire engine. One option was to seek a loan to include interest of about 2 – 3% and legal fees. Another option would be to pay 80% or 90% down when the purchase agreement is signed with the remainder paid on delivery.
10. Motion by Kelly, seconded by Suchecki to table the financing options of the purchase of the new fire engine. All in favor. Motion carried.
11. Motion by Kelly, seconded by Suchecki to remove from the table the purchase of a generator for the Fire Department. All in favor. Motion carried.
12. Discussion was held regarding the bids that were received for a new generator at the fire department. The bid that was received by Fonkert Electric is the one that cost the least at \$19,900 and will fulfill the needs of the fire department. Trustee Suchecki has agreed to make contact with a contractor and the gas company to help with the installation of the new generator.
13. Motion by Kelly, seconded by VanBemmelen to approve the purchase of a new generator from Fonkert Electric at the cost of \$19,900 plus gas work to be performed by Franks Plumbing and Heating. All in favor. Motion carried.
14. Discussion was held to consider contract options for Planning and Zoning Services for the township. Contracts that were discussed were for Robert Toland Consulting and Fresh Coast Planning.

15. Motion by Kelly, seconded by Suchecki to terminate the contract with Robert Toland Consulting with a 30-day notice or ending immediately with a severance with signed release agreement. Roll Call: Kelly – Yes, Erhorn – Yes, VanBemmelen – Yes, Suchecki – Yes. Motion carried.
16. Motion by Kelly, seconded by Suchecki to approve the contract with Fresh Coast Planning and authorize the Supervisor to sign the contract with amendments for Planning and Zoning services to begin at the end of the contract with Robert Toland Consulting. Roll Call: VanBemmelen – Yes, Suchecki – Yes, Kelly – Yes, Erhorn – Yes. Motion carried.
17. Motion by Kelly, seconded by Suchecki to adjourn the meeting. All in favor. Motion carried. Meeting was adjourned at 8:03 p.m.

Submitted by

Tammie Anderson, Recording Secretary
Crockery Township

CROCKERY TOWNSHIP BOARD MEETING MINUTES
HELD ON MAY 11, 2021

1. The meeting was called to order by Supervisor Erhorn at 7:00 p.m.
2. Roll call: Present: Erik Erhorn, Kathy Buchanan, Judy VanBemmelen, Ryan Kelly, Rich Suchecki.
Others present: Attorney Ron Redick and Fire Chief John Kriger.
3. Motion by VanBemmelen seconded by Kelly to approve the minutes of the April 13, 2021 Regular Meeting as presented. All in favor. Motion carried.
4. Motion by Suchecki seconded by Buchanan to approve the minutes of the May 3, 2021 Special Meeting as presented. All in favor. Motion carried.
5. Motion by Suchecki, seconded by Kelly to approve disbursements as presented. All in favor. Motion carried.
6. Motion by Buchanan seconded by Suchecki to approve the agenda as presented. All in favor. Motion carried.
7. Public comments were offered. Dave Willis commented that the recent agendas have not been posted on the township website. Ross Zeigenthaler also commented that the May 3rd Special Meeting was also not posted on the website. It was explained that the Administrative Assistant who handles the website has been out of the office for a while. The Township had contacted our IT company and asked if they could post the notice to the site, and we assumed it had been taken care of. The postings were displayed at the Township within the required time frame to comply with the Open Meetings Act. Mr. Zeigenthaler asked if his company AZKO and the pending lawsuit were on that May 3rd agenda. Supervisor Erhorn stated AZKO was not on the agenda and was not discussed.
8. Supervisor's comments/correspondence was offered. The fire hydrant that was hit this winter near the water tower on 120th by a Ottawa County Road Commission truck has been repaired. The Road Commission will not pay for the replacement because there was not a marker flag on it. The Board will be looking at our options for reimbursement of this cost. The Township will be looking to place new markers on all the hydrants in the next budget year. Supervisor Erhorn has received a quote from Mast Buildings for a steel roof pavilion to be built at the North Bank Trailhead. It would be November before it could be completed. He is waiting on a quote from Taylored Buildings also.
9. Clerk's report was offered. Clerk Buchanan reported that the new cemetery sign is in and looks great. Supervisor Erhorn will work with the Clerk to get the sign installed.
10. Treasurer's report was offered. No report was heard.
11. Fire Chief's report was offered. Chief Kriger reported that the department responded to 30 calls last month which included 3 structure fires, 1 electrical fire, 1 vehicle accident and many medical calls. The department has responded to 138 calls in the first four months.

The department has 2 applicants that have been attending the recent training meetings.

12. Attorney's report was offered. Attorney Redick informed the Board that initial steps have been taken by both parties in the AZKO lawsuit. Within the next three months, the scheduling of the one hundred and twenty day discovery pretrial will happen. Attorney Redick stated that we are probably looking at a total of a nine month process with this lawsuit.
The Eastbrook 2016 Board approved amendments, and the sewer agreements have been reviewed and are ready. Eastbrook must put in place the Private Streets Agreement.
13. Committee Chair report was offered. No reports were heard.
14. Board Member report was offered. No report was heard.
15. Motion by Kelly, seconded by VanBemmelen to un-table the issue of financing options for the fire truck purchase. All in favor. Motion carried.
16. Motion by VanBemmelen, seconded by Kelly to finance the purchase of the new fire truck as approved at the May 3, 2021 meeting by paying fifty percent of the fire truck cost (\$277,621) at time of signing the purchase contract with the remaining amount due at time of delivery (\$269,588). The discount for a prepayment will be \$8,033. The Supervisor is authorized to sign the contract as approved. All in favor. Motion carried.
17. Discussion was held on the recommended changes to the escrow fees as recommended by Fresh Coast Planning. Treasurer VanBemmelen stated that there have been many times where the current escrow collected does not cover the expenses, and the applicant has been invoiced for the balance due.
18. Motion by Suchecki, seconded by VanBemmelen to adopt Resolution 2021-05, Resolution to Update Escrow Fees and Charges. Roll call: Suchecki, Buchanan, Erhorn, Kelly, VanBemmelen – Yes. Motion carried.
19. Motion by Buchanan, seconded by Kelly to pay Ottawa County the balance owed on the Yonker Drain in the amount of \$30,128.51. All in favor. Motion carried.
20. Motion by VanBemmelen, seconded by Suchecki to set the public hearing date for the 2021-2022 budget and tentative millage rates for June 8, 2021 at 7:00 p.m. All in favor. Motion carried.
21. Motion by Buchanan, seconded by Kelly for the Township to discontinue all building rentals until all Covid restrictions have been lifted, and at that time discuss the future of allowing building rentals. All in favor. Motion carried.
22. Motion by Kelly, seconded by VanBemmelen to approve extending the deadline for the Grand River Landing situation until the next board meeting on June 8, 2021 due to the amount of time it will take for EGLE to review their application. All in favor. Motion carried.
23. Motion by Buchanan, seconded by Kelly to adjourn the meeting. All in favor. Motion carried. Meeting was adjourned at 9:23 p.m.

Submitted by

Kathy Buchanan
Crockery Township Clerk